Office Management days

TO :	Director of Training	DATE: 18 July 1957	
FROM :	C/Junior Officer Training Program/TR	Document No.	
-	Enrollment in Operations Familiarization Course	NO CHAVEM IN CORES. DECLASSIMILD Class. CHARRIED NO: MS	s (
25X1 Reference:	Memorandum 10 July 1957, Same Subje	ect Dr. Form, 4 Apr 77 Auth: DrA 19-10 77 19-23 Date: 10/3/28 200	
	1. The Junior Officer Training Program has train twenty-four JOT's in OFC #10 beginning 3	as planned to September 1957.	25X
	2. We have also planned to train fourteen JOT's in Operations Course #5 beginning 30 September 1957. Of these, eight have been attached to desks for some time and need the training in preparation for overseas assignments, and six are recent entrants into the Program who will be trained in the TSS course preliminary to the OFC, as directed by you. This does not include allowances for any trainees recruited by the NEA Division about whom as yet we have no information.		
	3. It is assumed that the customary chantion of DD/P personnel for these courses will that, as a consequence, pressure will be broug JOT Program to alter its plans for the training I hope, however, that a corresponding pressure will be exerted in order to retain the integrithat have been carefully worked out for each if the JOT Program feel strongly that it weakens the JOT Program not to be able to carry out the training on which the recruitment of JOT's is	take place and that to bear on the ng of our people. It in behalf of JOT's ity of the plans individual. We in the reputation of the program of	
	h. In regard to the actual size of the C no comment except it is our feeling that conta and other trainees with more experience in the been valuable to the JOT's, and it is desirable a goodly proportion of non-JOT's be included.	Agency have always le, therefore, that	
	5. Because more JOT's EOD during the sur course is expected always to include more JOT's	s than at other	25)
	times. We urge that, in planning for the coursideration be given to this fact.		

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